

Documentation Checklist.

- **Business & Registration Documents:**

- Complete digital incorporation or business registration documents with the latest register of directors, shareholders, and UBOs, including Board Resolution authorizing the business relationship.
- Detailed business description with business model, services, customers and service channels
- Tax certificate/compliance documentation.
- Evidence of compliance with relevant Companies Registry
- Full regulatory licenses/permits (digitally scanned).
- Comprehensive identification documentation for directors, representatives, and significant shareholders.

- **Trade Asset Verification Documents:**

- Detailed digital copies of LPOs, purchase orders, and payables statements.
- Full digital invoices, billing statements, and receivables documentation (high-quality PDFs/images).
- Electronic copies of comprehensive trade contracts and supplier agreements.
- Digital copies of all supporting delivery notes and shipping documents.

- **Financial Documentation:**

- Audited financial statements (balance sheet, income statement, cash flow reports) in PDF.
- Detailed bank statements and cash flow analysis.
- Full digital credit reports and documentation from recognized bureaus.

- **Compliance and Risk Management:**

- Completed AML/KYC forms through an advanced digital onboarding process.
- Up-to-date data protection certificates, AML/ABC/CFT policies, and regulatory compliance certificates.
- Detailed audit reports and summaries of remediation processes.

- **Additional Supporting Documents:**

- Comprehensive insurance certificates for trade assets.
- Detailed supply chain management or group contracts.
- Digital data sharing or integration agreements with third-party providers.
